

# MVCC EXCELLENCE AWARD NOMINATION FORM *-FACULTY SERVICE-*

## CANDIDATE CHARACTERISTICS

Individuals nominated for this award must meet all prescribed eligibility criteria and must fulfill – and preferably surpass – associated selection criteria. Candidates must be individuals of achievement, committed to MVCC, respected by the campus community and worthy of emulation by MVCC colleagues and students.

## GENERAL ELIGIBILITY

Nominees for most MVCC Excellence Awards must have completed three academic years of full-time appointment out of the five years prior to the year of nomination. Individuals serving in part-time, or any qualified academic rank such as adjunct, clinical, or visiting capacities are not eligible for this award.

## RESTRICTIONS

Other conditions that preclude nomination are:

- Previous Excellence Award winners in this category.
- Previous Excellence Award winners within past five years in any other category.
- Chief campus office holders (President , VPs, & Assoc. VP).
- Posthumous nominations are ineligible.

## NATURE OF FACULTY SERVICE

**This Award recognizes consistency of superior service contributions of Teaching Faculty. This service must be sustained over multiple years and may occur in a variety of venues.**

## CRITERIA FOR SELECTION

Service may occur in areas including service to campus; University; community, or contributions at a regional, state-wide, national or international level. Activities may encompass a combination of contributions to discipline or professional organizations; and to leadership in local faculty governance.

Service must exceed work generally considered part of a candidate's basic professional obligation and must include service that exceeds that for which faculty are normally compensated.

There must be positive evidence of outstanding achievement and skill in providing leadership, outreach, or other University and/or community service or extraordinary service and leadership in the nominee's professional organization. The scope of the service must extend over multiple years, must be geared toward effecting positive change and must involve the generous giving of personal time in service to areas previously described. Candidates for this award must be full-time teaching/instructional faculty who meet, and preferably exceed, the selection criteria, and who also demonstrate initiative and creativity in exceeding these standards.

## SPECIFIC AWARD ELIGIBILITY

Academic Background – Candidates must be full-time teaching faculty for the academic year in which the award is to be given and regularly carry a full-time teaching load as defined by the campus for full-time teaching. Teaching requirements must constitute more than 50 percent of the candidate's responsibility.

Academic Rank – Nominees for the award may hold any academic rank as defined in SUNY Board of Trustees policies: individuals holding the title of professor, associate professor, assistant professor, instructor or assistant instructor).

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**NOMINEE:**

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**SUBMITTED BY:**

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*Please address all items on this form to the best of your knowledge. Feel free to expand this form as if you need additional space.*

**1. ACADEMIC SERVICE CONTRIBUTIONS** (Please list specific contributions made over several years by this candidate. Consider those made to MVCC; the State University; or those made to the candidate's professional organizations, etc.)

**2. SERVICE CONTRIBUTIONS** List contributions candidate has made. Consider those made to the College (in addition to teaching responsibilities), community, volunteer and religious orgs., etc.)

3. **COLLEGIALITY** (Consider the following: service on college committees, interrelating with the college as a whole, cooperation with colleagues, commitment to professional ethics, etc.)

4. **LEADERSHIP QUALITIES** (Please explain how candidate has demonstrated leadership in these areas over time. Consider achievement, frequency, consistency, managerial style, etc.)

**RETURN COMPLETED FORM BY February 14, 2025 TO:**  
Jerome LaLonde at [jlalonde@mvcc.edu](mailto:jlalonde@mvcc.edu)