

Cabinet Summary October 27, 2020

Present: All

VFA Data

- Marie joined Cabinet to share latest VFA data.

Previous meeting summary - Jill

Events

- Jill inquired about new theater guidance from the State.
 - Approach remains the same: Everything to (Tuesday) Crisis Team and/or Cabinet first for review; Do not increase advertising/use of the theater at this point.
 - Dance groups: Crisis/Cabinet will want to see an outline for all requests that includes overall schedule of performance date(s)/time(s); cleaning schedule; impact to door coverage shifts.

Commencement options

- Virtual with just a list of names.
- ***Virtual with pictures and quotes (Marketing to create); have Deans read graduate names; include graduation box. Launch/live on original date of Thursday, December 17.**
- Students walking live streamed – no guests.
- No December Commencement.

Core Workshop

- Randy shared conversation from last week's Diversity Council meeting.
- Determined topic: *Psychology of Difficult Conversations* with the following outcomes:
 - Create a common understanding of difficult conversation elements.
 - Acquire a common set of tools for having difficult conversations.
 - Understand the importance of engaging in further conversation.
- Discussed design team: Jim Myers, Ruyn Cavic, Troy Little, Nicole Ollerenshaw, Melissa Barlett
- **Randy will extend invitations.**

Chief Diversity Officer Job description

- Randy reviewed the description.
- Internal search
- Consider changing title to Chief Equity and Inclusion Officer.
- Interview should include: Cabinet, Student Congress, Diversity Council, Open Forum, President, Screening Committee, Bargaining units' leadership.
- Timeline: December Board Meeting for approval.
- **Randy will include (budget) rationale in his next College Update.**

COVID (positive case) communication draft

- Discussed creating a COVID positive web form for reporting. Also discussed who the submission should be (automatically) sent to.
- **Determined a need to call the COVID Communications Workgroup together to discuss protocol. Alen will send the meeting request.**

Electronic Signature Policy

- **Move to Tuesday, 11/3 agenda.**

Flexible Work Arrangement Policy

- Randy shared broad level policy to start the conversation. Will begin at Senate next week.
- **Crystal will review past bargaining unit conversations and send to Randy.**

Values and Other

- Jill – (Values) Mo-hawk for Pride of the Hawk; (Other) Advising Day communication (?) – coming from Lew's area.
- Crystal – (Other) Update on NYS Sexual Harassment kick-off and a glitch with links.
- Franca – (Values) Check-in station in Rome and volunteer turnout.
- Lew – (Values) Brian Judycki working with the City and involving students in the community.
- Steph – (Other) Virtual Cooker today.