Cabinet Summary
June 11, 2024

Present: All

<u>GLBA/GDPR</u>
- Anne and MJ joined the meeting and provided an update on GLBA and GDPR regulations and requirements.
  - GLBA (protects student financial information) – summarized concisely in the existing IT Policy.
  - GDPR (rights of an individual's personal data and security within the EU) – includes very specific regulations and rights regarding personal data/information.
- Governance timing:
  - Updated IT Policy to College Senate in September for endorsement and to the Board in October for approval.

<u>Previous meeting summary</u>

<u>Values moments</u>
- Jill – (Embrace Community) PEAKS cohort enthusiasm and engagement overall but especially last week at Minnowbrook.

<u>SUNY updates</u>
- Randy – provided an update on SUNY funding; Rockland President update; and a few other SUNY CC (president) moves.
- Tom – update on last week's CCBOA meeting.

<u>Culture discussion</u>
- Talked through (some) distinguishing employment benefits.

<u>Hiring/Appointments Communications</u>
- As a follow-up to a recent conversation/meeting, transparency is important in appointments to internal positions. Discussion followed.
- **Crystal will provide Cabinet with key clarifying talking points.**

<u>Other</u>
- Lew-provided an update on transitions/shifts in the academic unit, including reporting lines, and vacancies. College-wide communication will follow later today.
- Jill-food for thought: change name of "Summer" Institute to "**May**" Institute. All good.
- Tom-Graduation debrief meeting: Next year we are not on the same day as Utica University's commencement so we can go back to the day before for set-up; Trying to figure out a way for students to have their preferred name printed (program) and read rather than their official name. May 2025 Commencement date has been determined. **Alen can publish that date now on the website.**
- Crystal – update on requested call for volunteers for chair assembly and painting; Banner leave request tool will go live on July 1. **Tom will review email and follow-up with Crystal.**