# Mohawk Valley Community College Identification Card Policy

<b>Policy Name:</b>	3020. Identification Card Policy
Issued:	5.19.25
<b>Revision Date:</b>	
Responsible	Administrative Services
Office:	

### **Policy Statement**

It is the policy of the State University of New York (SUNY) to issue identification cards to students at its campuses. Mohawk Valley Community College (MVCC) requires all students to carry a valid MVCC identification card to ensure the safety of students and the entire campus community.

# **Applicability of the Policy**

The identification card (including digital identification cards) must be presented or surrendered upon request of a duly authorized College official, including but not limited to residence hall staff, Department of Public Safety, Student Affairs staff, and students, contractors, or other staff authorized by the College to supervise campus events, activities, and residence halls. Individuals may be required to reveal their faces to confirm identity when needed to maintain campus safety or security. Upon request, students must show all identifying information shown on the card and/or surrender the card to the requesting official.

Intentional refusal to present or surrender a student identification card upon request by a College official; alteration or falsification of data on an identification card; creation and/or distribution of falsified identification cards; using an identification card to impersonate others; or refusal to reveal one's face to confirm identity; are violations of this policy and may result in disciplinary action.

#### **Related Documents**

Administrative Procedure:

3020. Identification Card Procedures

# **Revision History**

Date	<b>Revision Description</b>	Revisions Made by:
	Creation of Policy – SUNY General Counsel	Anne Nolan, Director of
	recommended each campus implement policy	Compliance
	to ensure a safe, organized, and compliant	
	campus environment. Policy language created	
	utilizing SUNY General Counsel's policy	
	template	

4.22.25	Board of Trustees First Reading	
5.19.25	Board of Trustees Adoption	