

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

1. Call to Order

The meeting of the Mohawk Valley Community College Board of Trustees held in the Stetson Boardroom, Payne Hall, Room 300, Utica, New York was called to order at 4:02 p.m. by Chair Dubeck on Monday, August 19, 2024.

Members Present

Frank Dubeck, Jr.
Wendy Waters
Anthony (Tony) Colón
Camille Kahler
Dana Jerrard
David Mathis
Anna D'Ambrosio
William S. Calli, Jr.

Members Excused

Elaine Falvo
Student Trustee Alex Dunckel

2. Chair's Report

Chair Dubeck welcomed everyone to the August board meeting and announced Alex Dunckel as the new Student Trustee appointed by Student Congress. Alex was unable to attend today's meeting due to mandatory Resident Advisor training. The Board looks forward to welcoming Alex at the September meeting. Chair Dubeck then went on to recognize recent accolades celebrated by MVCC, faculty, staff, and students as follows: this summer's CCED College for Kids camps served 686 with some kids taking more than one camp. Comparatively, last year's summer CCED camps served 672; the GenCyber camp had 20 students in Advanced Camp and 28 in Basic Camp; 35 middle and high school students participated in Math Corps; and 54 student-athletes from Mohawk Valley Community College have been named to the 2023-2024 National Junior Athletic Association (NJCAA) All-Academic Teams in recognition of their academic success.

Further, ACCT announced their 2024 Regional Award recipients recognizing tremendous contributions made by community colleges and their leaders to meet the needs of their communities. The ACCT Chief Executive Officer Award recognizes chief executive officers who demonstrate a commitment to excellence in advancing the community college movement. It is with great honor that Chair Dubeck recognized Randy VanWagoner for being awarded the 2024 Northeast Region Chief Executive Officer Award.

Chair Dubeck concluded his report by recognizing Trustee David Mathis and Trustee William Calli on their reappointments to the Board of Trustees for another seven-year term.

Chair Dubeck then asked Vice President Squires for the Treasurer's Report.

3. Treasurer's Report

Vice President Squires reviewed the revenue and expenditure reports. Revenue is tracking higher than budgeted due to increased summer enrollment in credit and CCED classes. Expenses fall in line with revenues with higher expenses in the areas of increased revenue. Vice President Squires further went on to note that after today's meeting financials will not be available as part of the Treasurer's Report as the College works to close the books and prepare for the annual audit. While financials are not available, Vice President Squires will verbally report out during the monthly board meetings to keep the board informed. Further highlights include: the business office continues to invest in Treasury Bills with renewals every month with earnings of more than \$1.7 million in this fiscal year. The business office has started to work with the Three+one investment group to maximize these earnings and more information will be provided on the status of this yield at future meetings. Vice President Squires called attention to Consent Agenda Item 9e Revised 2024-25 Tuition and Fee Schedule noting the published rates for the International Student Insurance Rates were which were recently confirmed by SUNY. Concluding his report, Vice President Squires reviewed the following dates: August 16 first deregistration date for non-payment; August 28 second deregistration date for non-payment; September 5 third deregistration date for non-payment; and September 25 Census Date.

4. Student Trustee Report

There was no Student Trustee report.

5. Committee and Affiliation Reports

Nominating Committee

Committee Chair Tony Colón reported that the Nominating Committee met on August 14 and discussed the proposed slate of officers for the 2024-2025 academic year as follows:

MVCC Board of Trustees

President, Randall J. VanWagoner

Chair, Wendy Waters

Vice Chair, Dana Jerrard

Secretary, Gloria Karol

Treasurer, Tom Squires

A motion to accept the Board of Trustee's slate of officers was made by Trustee Colón and seconded by Trustee Camille Kahler.

Unanimously approved.

Dormitory Corporation (DC)

DC Chair David Mathis reported that the DC Board of Directors met prior to the board meeting. The DC Board reviewed several items that included the treasurer's report, the fall occupancy and summer housing reports, brick deterioration update, security camera RFP update, and the R.A. training schedule. Additionally, the DC Board reviewed next steps in the Master Plan and financing considerations and heard a presentation around residence hall student dining plan options. The meeting concluded with a review of the 2024-2025 DC Board of Directors meeting schedule and the unanimous approval of the proposed slate of officers for the upcoming 2024-2025 academic year as outlined below:

Dormitory Corporation Board of Directors

Chairperson, Anna D'Ambrosio

Vice Chair, Frank Dubeck

Treasurer, Mary Beth Murphy

Secretary, Dennis Gibbons

Assistant Secretary, Vacant

President, Randall J. VanWagoner

Foundation

Executive Director Deanna Ferro-Aurience reported that the Foundation recently secured a \$250,000 gift from the MetLife Foundation. This is a two-year grant that will provide \$50,000 in support for C3, \$100,000 in support of thINCubator, and \$100,000 in support of our Fast Track program. The Judith N. Kelly planned gift to the MVCC Foundation is in the final stages of completing the required paperwork to the estate attorney for the final gift disbursement to be made in the amount of \$121,063.90. The Foundation is busy preparing for Mohawk Valley Gives coming up on September 20 and is excited to share that UpMobility Foundation has selected the MVCC Foundation as one of the non-profits they will provide matching donations for this year. The Foundation's focus for MV Gives this year will be raising funds for MVCC's planned Dental Hygiene program to help close the \$250,000 funding gap for the project. UpMobility will provide a 2:1 match up to \$66,000, with an additional \$300 per online gift from a unique donor up to \$9,000. In addition to this match, since the funds raised will be for a capital project, they will then be matched 1:1 by SUNY.

Executive Director Ferro-Aurience concluded her report by providing a financial update, noting that the portfolio with Strategic Financial Services is valued at approximately \$9,815,557. She also reviewed the schedule for upcoming Foundation meetings:

- Audit, Finance, and Investment Committee – October 3
- Foundation Executive Committee – October 16
- Nominating and Governance Committee – October 30
- MVCC Foundation Board – October 31

ACCT/NYCCT

Trustee Colón congratulated President VanWagoner on receiving the ACCT Northeast Regional CEO Award and looks forward to celebrating this achievement at the upcoming ACCT Congress in October.

Vice Chair Waters further went on to report on NYCCT. The NYCCT Annual Conference will be held October 3-5 in Saratoga. There is a great line up of conference sessions and hope that the board will be able to attend. Wendy concluded with an update on NYCCT advocacy, the role of Student Trustees on Community Colleges Boards of Trustees, and NYCCT's engagement with SUNY around presidential searches.

SUNY/NYCCAP

President VanWagoner met with the County Executive to discuss the above. Of note, President VanWagoner may need to attend the SUNY Board of Trustees meeting to discuss the OTDA Free Fast Track model for refugees.

6. **President's Report**

President VanWagoner began by asking for an executive session with no further action following the board meeting to discuss personnel and legal matters. He then went on to review the KPI report and the VFA Student Success data provided in the board materials. He then asked Professor Christine Miller for the College Senate Report.

College Senate

Senate Chair Christine Miller reported that the College Senate established four goals for the upcoming 2024-25 academic year: complete governance work; refine by-laws; develop more intentional mentor process for new Senators; and complete discussion on FCCC Wellness Check. She concluded that the Senate Advisory held their first summer retreat where they discussed senate committee reports and by-laws. The retreat also allowed for Senate Advisory to take a deeper dive into the Senate assessment, FCCC Wellness Check recommendations, and survey Senators' priorities for the coming year.

7. **Vice President Reports and Spotlight:**

The Board had no questions on the written reports from the Vice Presidents. Executive Dean of Community and Workforce Development, Sarah Lam, presented to the Board around community education, its mission, programming, impact, and future direction of programming.

8. **Discussion Item:**

Policy Revision: 3015. Title IX Grievance

A first reading of the policy revisions to the Title IX Grievance Policy on Academic was presented to the Board. Title IX Coordinator, Jennifer DeWeerth, walked the Board through the changes in the policy. The Board had no further questions or discussion around the proposed revisions. The policy revision will move to the Consent Agenda at the next Board meeting.

9. **Consent Agenda**

Attachment a. Minutes of June 17, 2024 Board of Trustees Meeting

Attachment b. Minutes of July 15, 2024 Special Board of Trustees Meeting

Attachment c. Treasurer's Report

Attachment d. Mechatronics Lab Equipment Donation: MVCC Foundation to Mohawk Valley Community College

Attachment e. Revised 2024-25 Tuition and Fee Schedule

Attachment f. December Break: 2024-25 Academic Year

Attachment g. Salary Increases for Excluded Administrative Staff

Attachment h. Ryan Yutzler, Financial Aid Advisor

Attachment i. Amend Staffing Plan: Ryan Dembrow, Financial Aid Advisor

Attachment j. Bryan Coromato, Executive Director of Public Safety and Emergency Management

Attachment k. Yue Riesbeck, Career and Employer Relations Specialist

Attachment l. Lesley Paul, CCED Technical Assistant

Motion to approve Consent Agenda Items 9a-9h was made by Vice Chair Wendy Waters and seconded by Trustee Tony Colón. Unanimously approved.

Motion for an executive session with no further action to discuss personnel and legal matters was made by Trustee William Calli and seconded by Trustee David Mathis. Unanimously approved.

The Board of Trustees entered into executive session at 5:19 p.m.
The meeting reconvened at 6:10 p.m.

10. Adjournment

Motion was made by Trustee David Mathis and seconded by Trustee Camille Kahler to adjourn the meeting at 5:11 p.m. Unanimously approved.