

**MOHAWK VALLEY COMMUNITY COLLEGE  
UTICA AND ROME, NEW YORK**

**1. Call to Order**

The meeting of the Mohawk Valley Community College Board of Trustees held at the ThINCubator, Mohawk Valley Community College at Bagg's Square, 326 Broad Street, Utica, New York was called to order at 4:08 p.m. by Chair Dubeck on Monday, June 17, 2024.

**Members Present**

Frank Dubeck, Jr.  
Wendy Waters  
Anthony (Tony) Colón  
Elaine Falvo  
Camille Kahler  
Dana Jerrard  
David Mathis  
Anna D'Ambrosio

**Members Excused**

William S. Calli, Jr.  
Student Trustee

**2. Chair's Report**

Chair Dubeck welcomed everyone to the June Board meeting and introduced Frank DuRoss to review highlights of the ThINCubator and SBDC over the past year. Mr. DuRoss took the Board through an overview of the ThINCubator which currently houses 37 co-workers with 9 office spaces rented. The ThINCubator has served 224 clients, 64 clients from underrepresented backgrounds, 35 new business starts, and approximately \$1.3 Million in capital infusion. The SBDC has serviced 791 new clients, 520 clients from underrepresented backgrounds, 28 new business starts, created 86 new jobs, and \$3,321,339 in capital infusion.

Chair Dubeck then asked Vice President Squires for the Treasurer's Report.

**3. Treasurer's Report**

Vice President Squires reviewed the revenue and expenditure reports. Revenue is coming in approximately 2% over budget due to strong enrollment in non-credit programs and Fast Track. Expenditures are in line with last year expenditures and tracking to come in on budget. He continued that the college has locked in rates for the next three years with gas and electric which will help predict/anticipate budgeting. He concluded that the Business Office is exploring options to maximize investment earnings.

**4. Student Trustee Report**

There was no Student Trustee report.

**5. Committee and Affiliation Reports**

Facilities & Campus Safety

Committee Chair Dana Jerrard reported that the committee met prior to the Board meeting. The committee reviewed and supported the 2024-2025 Capital Projects request of about \$20 Million which a bulk of that amount going to Science & Tech addition.

A motion to approve the 2024-2025 Capital Projects request as reviewed in committee was made by Trustee Dana Jerrard and seconded by Vice Chair Wendy Waters. Motion passed unanimously.

The committee meeting concluded with an update on the search process for the Executive Director of Public Safety position.

#### Dormitory Corporation (DC)

DC Chair David Mathis reported that the DC Board met on May 15 and passed the 2024-25 Dormitory Corporation operating budget.

#### Foundation

Executive Director Deanna Ferro-Aurience reported that the Foundation held their 38<sup>th</sup> Annual MVCC Foundation Golf Tournament with 116 golfers participating and raising almost \$20,000. A special thank you to Trustee Camille Kahler for supporting the tournament and representing the Board of Trustees along with many MVCC faculty and staff who participated and volunteered. Further, the MVCC Emeritus Luncheon will be held Thursday, June 20 and members of the Board are invited to attend. MVCC Hall of Fame Committee is accepting nominations for the Class of 2024. Nomination deadline is July 31. The MVCC Foundation's assets were successfully transferred from BAIRD to Strategic Financial Services in May with an approximate portfolio value of \$9,518,500 as of May 31.

Executive Director Ferro-Aurience concluded her report by reviewing the following upcoming Foundation meetings:

Audit, Finance and Investment Committee – July 10

Foundation Executive Committee – July 18

Nominating and Governance Committee – July 25

MVCC Foundation Board – August 1

#### ACCT/NYCCT

Trustee Colón highlighted ACCT national trends that successful community colleges demonstrate and how MVCC has continually anticipated and prepared for these trends. It is amazing to see how MVCC continues on be on the forefront of trends even at the national level.

Discussion continued around the ACCT Awards and the upcoming nomination deadline. The nomination for President VanWagoner has been submitted for the ACCT CEO Award. Trustee Colón would like to also submit a nomination for the ACCT Equity Award as the deadline was recently extended. President VanWagoner will connect with Cabinet to begin to build the Equity Award nomination submission for the college.

Vice Chair Waters further went on to report on NYCCT. NYCCT recently became aware that NYSUT is backing the legislation to have a faculty member appointment on Colleges' Board of

Trustees. Although this legislation died in Assembly this year, it will be back again next year. NYCCT is tracking this closely and more updates will follow.

### SUNY/NYCCAP

President VanWagoner reported SUNY has shared guidelines on the allocation and spending of the \$8 Million in mental health/healthcare funding. Cabinet will be further discussing the guidelines to ensure compliance.

## **6. President's Report**

President VanWagoner began by asking for an executive session with no further action following the board meeting to discuss personnel. He then went on to review the KPI report and analysis of the Employee Climate Survey results. In lieu of a Vice President Spotlight this month, President VanWagoner has asked the Executive Director of Organizational Culture and Wellness to expand on this month's KPI by providing an update on organizational culture and wellness under the discussion item.

## **7. Vice President Reports and Spotlight:**

The Board had no questions on the written reports from the Vice Presidents. There was no spotlight presentation to allow for the discussion item expanding on this month's KPI.

## **8. Discussion Items:**

### **a. Policy Revision: Policy on Academic Integrity**

A first reading of the policy revisions to the Policy on Academic Integrity was presented to the Board. The Board has no further questions or discussion around the proposed revisions. The policy revision will move to the Consent Agenda at the next Board meeting.

### **b. Employee Recognition, Development, and Wellness Update presented by Executive Director of Organizational Culture & Wellness, Jill Heintz**

Executive Director Jill Heintz presented an overview of employee recognition, professional development, enrichment, and wellness programming that feeds the organizational culture of the college. She went on to highlight results from the Employee Climate Survey and the changes implemented in response to results.

## **9. Consent Agenda**

- Attachment a.* Minutes of May 13, 2024 Board of Trustees Meeting
- Attachment b.* Treasurer's Report
- Attachment c.* Professor Emerita, Carolyn Pace
- Attachment d.* Adjunct Minimum Qualifications
- Attachment e.* Microcredential: Adolescence Education Phase 1 and Phase 2
- Attachment f.* Microcredential: Forensic Psychology
- Attachment g.* Program Revision Proposal: Nutrition and Dietetics A.S. Degree
- Attachment h.* Daniel Michaels, STEM GEAR UP Program Assistant
- Attachment i.* Beth Dubeck, Instructor STEM - Career
- Attachment j.* Amend Staffing Plan: Rachel Maiolo, Workforce Navigator
- Attachment k.* Wade Wollaber, Instructor STEM-Career
- Attachment l.* Amend Staffing Plan: Brett Carguello, Admissions Specialist
- Attachment m.* Amend Staffing Plan: Sara Cutright, Coordinator,

	Workforce Development
<i>Attachment n.</i>	Amend Staffing Plan: Dylan Blier, Senior Multimedia Designer
<i>Attachment o.</i>	Amend Staffing Plan: Sarah Lam, Executive Dean of Community and Workforce Development
<i>Attachment p.</i>	Nomination of Indium for the NYCCT Edward J. Pawenski Business/Industry Partnership Award
<i>Attachment q.</i>	NeDavius Ladmirault, Multimedia Designer

Chair Dubeck pulled Consent Agenda Item 9i to note his personal conflict of interest for this resolution and that he will be abstaining from the vote. A motion to accept Consent Agenda Item 9i was made by Vice Chair Wendy Waters and seconded by Trustee Elaine Falvo. Motion passed 7-0 with 1 abstention.

Motion to approve Consent Agenda Items 9a-9h and Items 9j-9q was made by Vice Chair Wendy Waters and seconded by Trustee Elaine Falvo. Unanimously approved.

Motion for an executive session with no further action to discuss personnel was made by Trustee Anna D'Ambrosio and seconded by Trustee Tony Colón. Unanimously approved.

The Board of Trustees entered into executive session at 5:21 p.m.  
The meeting reconvened at 5:42 p.m.

#### 10. **Adjournment**

Motion was made by Trustee David Mathis and seconded by Trustee Camille Kahler to adjourn the meeting at 5:43 p.m. Unanimously approved.