

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

1. Call to Order

The meeting of the Mohawk Valley Community College Board of Trustees held in the Stetson Boardroom, Payne Hall, Room 300, Mohawk Valley Community College, Utica, New York was called to order at 4:00 p.m. by Chair Dubeck on Monday, April 17, 2023.

Members Present

William S. Calli, Jr.
Anthony (Tony) Colón
Anna D'Ambrosio
Frank Dubeck, Jr.
Elaine Falvo
Dana Jerrard
Camille Kahler
David Mathis
Wendy Waters
Student Trustee Hanadi Tajir

Members Excused

Chair Dubeck asked for an executive session to discuss personnel.

Motion was made by William S. Calli to enter executive session and seconded by Wendy Waters. Unanimously approved.

The Board of Trustees entered into executive session at 4:02 p.m.

Motion was made by Wendy Waters and seconded by William S. Calli to come out of executive session and resume the meeting. Unanimously approved.

The meeting reconvened at 4:10 p.m.

2. Chair's Report

Chair Dubeck began by welcoming everyone to the April Board meeting. He then introduced Norma Chrisman President of the Professional Association who presented Student Trustee Hanadi Tajir with the Professional Association Scholarship. He further went on to report on a number of programs and employee accolades as follows: MVCC's Lambda Beta Chapter of Phi Theta Kappa received several awards at the New York Regional Conference that included the Excellence in Community Service (top 3 in state), Excellence in Digital Media (top 3 in state), and Excellence in Leadership (top 3 in state) to name a few; MVCC student Aidan Ferguson, was awarded Top Three for Most Distinguished Chapter Officer at the PTK New York Regional Conference; MVCC students Zavia Allen, Janell Smith and Sadia Abakar have been named to the Phi Theta Kappa All New-York Academic Team. All

will be honored at the All New York Academic Awards Ceremony on Monday, April 24; and MVCC alumnus Matthew Caracas '99 recently was named CEO of United Way of the Mohawk Valley.

Chair Dubeck continued that there was a slight change to the order of the agenda due to class commitments and asked Professor Christine Miller for the College Senate Report.

College Senate

College Senate Chair Christine Miller began by sharing her takeaways from the recent FCCC Plenary. Professor Miller then went on to provide an update on the recent governance elections that have just concluded and the next steps in the process for notification to the college community. Christine concluded her report by providing a few Senate updates: Senate Advisory is in the process of reviewing the Senate assessment and finalizing Senate goals for the upcoming academic year that will be reviewed in the annual Cabinet/Senate Advisory meeting happening in the next few weeks.

FCCC Plenary

Associate Professor Amanda Miller reported and shared her takeaways from the recent FCCC Plenary that she attended as the MVCC representative. The following resolutions were passed at the FCCC Plenary and will seek endorsement at the next Faculty Caucus and College Senate meetings: resolution supporting students and faculty faced with rising ideological and anti-intellectual attacks on academic freedom and a resolution on 'Inclusive Access' bookstore programs. She then went on to review new initiatives discussed during the Plenary which include fighting faculty burnout, SUNY Match/Cascading admission, auto admit transfer, and high school senior auto admit. Associate Professor Miller concluded by noting a few things on the FCCC horizon which include: the creation of a monthly newsletter, establishment of a community of practice by discipline, developing a resource guide on using AI programs in academia, and implementing a cross registration software update to simplify processes.

Chair Dubeck then asked Vice President Squires for the Treasurer's Report.

3. Treasurer's Report

Vice President Squires reviewed the revenue and expenditure reports. Revenue is tracking higher than budget and attributed to the following factors: higher chargeback rate than originally budgeted, enrollment is tracking slightly higher than budgeted, and non-credit enrollment has increased. Similarly, expenditures are tracking higher as we continue into post-pandemic operations. He further went on to report that student financial aid checks for the spring semester were processed on Friday, March 24 in the amount of \$2,400,000 to 1,296 students. He concluded his report by providing an update on weekly meetings held between Payroll, Human Resources, and IT as the college prepares to transition to Banner Web Time Entry and Leave reporting. This has been a goal of the college for the past few years and with the pandemic, the project was delayed. Beginning May 8, the Web Time Entry and Leave reporting will go live for Excluded and AMVA employees.

4. Student Trustee Report

Student Trustee Hanadi Tajir reported on a number of student and club activities that recently happened sponsored in part or by Student Congress: De-Stress Moment was held for dorm students where 141 students attended and included food and outside games/activities. MSA hosted their Ramadan event that featured a speaker from Albany to celebrate, explain, and provide insight into the holiday.

5. Committee and Affiliation Reports

Audit and Finance Committee

Committee Chair Falvo reported the committee met prior to the Board meeting and received an overview of the audit. Trustee Falvo introduced Tricia Lucas and Courtney Pearsall from D'Arcangelo & Company to address the Board. Ms. Pearsall reviewed copies of the audit and summary document. She reported the audit resulted in a clean opinion for the College and no new findings or recommendations were reported.

Trustee Elaine Falvo made a motion to accept and approve the audit. The motion was seconded by Trustee Anna D'Ambrosio and unanimously approved.

Auxiliary Services Corporation

Board Liaison Elaine Falvo reported that the ASC Board met on March 21 and again in early April. New members to the ASC Board were introduced: Alex Jackson, student representative, and Dominic DiMaggio, member appointment. During the meetings, Barnes and Nobles provided an update and the American Dining contract was reviewed. The ASC Board will be reviewing the budget and Barnes & Nobles contract at the next meeting.

Dormitory Corporation (DC)

Board Chair Frank Dubeck reminded the board that there will be a DC Board of Directors meeting on May 18.

Foundation

Executive Director Deanna Ferro-Aurience reported on the Week of Giving Campaign which officially kicked off with the Board meeting this evening and will run all week long.

ACCT/NYCCT

Trustee Colón provided an update on ACCT and commended the work that ACCT is doing at the legislative level to keep community colleges at the center of conversations. The ACCT Leadership Congress will be coming up in October where MVCC and Loraine Community College are looking to submit a presentation proposal on Fast Track programs.

Trustee Colón continued with an update on NYCCT. Trustee Colón will be attending the Board meeting being held on Saturday representing MVCC and the ACCT Northeast Region. NYCCT will be holding a virtual meeting with the Chancellor's Chief of Staff, Ian Rosenblum, on April 21. Registration details have been shared if board members are interested in attending.

SUNY/NYCCAP

There was no SUNY/NYCCAP report.

6. President's Report

President VanWagoner reviewed the KPI data point MVCC *provides high-quality educational opportunities* noting the four indicators as provided in the Board's prep materials: 1. Percent student satisfaction with overall quality of instruction; 2. Percent student satisfaction with overall MVCC experience; 3. Percent of students who would choose MVCC again if they could start over; 4. Percent of students who feel a sense of belonging at MVCC. There were no additional questions from the Board.

7. Vice President Reports: Administrative Services Spotlited

The Board had no questions on the written reports from the Vice Presidents. Vice President Squires presented for the Administrative Services spotlight. Vice President Squires provided an overview of Information Technology efforts and projects over the past academic year and planned projects for the coming year.

8. Discussion Item:

Medical Withdrawal Policy Revision

Board Policy 3014 College Withdrawal, Medical Withdrawal, Emergency Medical Withdrawal, or Immediate Mental Health Assessment was brought before the Board as a first reading for subsequent discussion. President VanWagoner stated that the policy revisions have been vetted through the shared governance structure as well as the Academic and Student Success Committee. With no further discussion, the revisions will be placed on the Consent Agenda at the June meeting.

Community College Month

Director of Marketing and Communications Alen Smajic presented on the marketing plan and activities for the month of April in celebration of Community College Month.

9. Consent Agenda

<i>Attachment a.</i>	Minutes of March 20, 2023 Board of Trustees Meeting
<i>Attachment b.</i>	Treasurer's Report
<i>Attachment c.</i>	Conferring of Degrees
<i>Attachment d.</i>	Collective Bargaining Agreement – Mohawk Valley Community College Adjunct and Part-Time Association (APA)
<i>Attachment e.</i>	Distinguished Retiree, Lisa Bullet
<i>Attachment f.</i>	Adjunct Faculty Minimum Qualifications
<i>Attachment g.</i>	Administrator Promotion in Level
<i>Attachment h.</i>	Promotion in Academic Rank - Professional Association
<i>Attachment i.</i>	Non-teaching Professional Promotions
<i>Attachment j.</i>	Amend Staffing Plan: Sean Radigan, Technical Director NCAE Cyber Games Project

Motion to approve Consent Agenda Items 9a-9j was made by William S. Calli and seconded by Elaine Falvo. Unanimously approved.

Motion for an executive session to discuss real estate with no further action was made by William S. Calli and seconded by Tony Colón.
Unanimously approved.

The Board of Trustees entered into executive session at 5:47 p.m.
The meeting reconvened at 6:15 p.m.

10. Adjournment

Motion was made by Wendy Waters and seconded by Dana Jerrard to adjourn the meeting at 6:16 p.m. Unanimously approved.