

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

1. Call to Order

The meeting of the Mohawk Valley Community College Board of Trustees held in the Stetson Boardroom, Payne Hall, Room 300, Utica, New York was called to order at 4:02 p.m. by Chair Dubeck on Monday, December 18, 2023.

Members Present

Frank Dubeck, Jr.
Wendy Waters
Anthony (Tony) Colón
William S. Calli, Jr.
Elaine Falvo
Camille Kahler
Dana Jerrard
David Mathis
Anna D'Ambrosio

Members Excused

Student Trustee, Justin Kobler

**2. Public Hearing on Proposed Resolution to adopt Videoconferencing Policy in
Extenuating Circumstances**

A motion to open the Public Hearing regarding the resolution of the adoption of videoconferencing in extraordinary circumstances was made by Trustee David Mathis and seconded by Trustee Tony Colón. Motion passed unanimously.

The Public Hearing was opened at 4:04 p.m.

Board Secretary Gloria Karol led the Public Hearing by reading the public notice. The floor was then opened to the public for comment. Hearing no further comment from the public, a motion to close the Public Hearing was made by Trustee Elaine Falvo and seconded by Vice Chair Wendy Waters. Motion passed unanimously.

The Public Hearing closed at 4:15 p.m.

A motion to adopt the amendments to the Board of Trustees Rules of Order Policy to allow for the use of videoconferencing for Board meetings and subcommittee meetings in extraordinary circumstances was made by Trustee David Mathis and seconded by Trustee Anna D'Ambrosio. Motion passed unanimously.

3. Chair's Report

Chair Dubeck welcomed everyone to the December Board meeting. He then went on to report on a number of awards and accolades as follows: New York State Commissioner of Labor Roberta Reardon presented MCCC with a proclamation to recognize the work that the College does on registered apprenticeship in the Mohawk Valley and New York State; the Future Engineer's Club led by Professor Shahida Dar launched a new series called "Connect with an

Engineer.” Each session will feature different engineers from the industry affording students the opportunity to gain experience, question, and connect with practicing experts in the field and share information about internship opportunities. The series kicked off on November 21 with Dr. Erika Cruz, Research Computer Scientist at AFRL and Wendy Carpenter, Intern Project Team Lead at Griffiss Institute; 17 students were inducted into Spire, the national honor society that recognizes the unique achievements of adult learners and other nontraditional students. Among the 17 inductees, MVCC students Jacqueline Barnes, Monica Jackson, Kelsey Vanderwood, and Laura Malagese were awarded the Spire Honor Society Scholarship; MVCC’s Kidz N’ Coaches mentoring club delivered joy to local families with their annual holiday party that featured gifts for local children, as well as activities and food; faculty and staff participated in “Operation Giving Tree” assisting 24 families by providing Christmas wish list gifts to over 65 children.

Chair Dubeck concluded his report by wishing everyone and their families a happy holiday season and a happy New Year.

Chair Dubeck then asked Vice President Squires for the Treasurer’s Report.

4. Treasurer’s Report

Vice President Squires reviewed the revenue and expenditure reports. He then went on to report that revenue is up about 10 percent due to increased enrollment in CCED classes and Fast Track classes. Expenses fall in line with revenue with higher expenses in the areas of increased revenue. He concluded his report by updating the Board that the AMVA contract has been settled and all retro payments have been made. The UPSEU contracts have also been settled with no retro payments being made this year.

5. Student Trustee Report

There was no Student Trustee Report.

6. Committee and Affiliation Reports

Facilities Campus Safety Committee

Committee Chair Dana Jerrard reported that the Facilities Campus Safety Committee met on December 8. The committee received an update from both Facilities and Public Safety; the timeline of lockdown was discussed; and an update on the Science and Technology building renovation was provided.

Auxiliary Services Corporation (ASC)

Vice President Squires reported that ASC met on November 21. The American Dining contract and meal plan structure was discussed as well as an update on the Academic Advantage book bundle.

Dormitory Corporation (DC)

DC Chair David Mathis reported that the DC Board of Directors met ahead of the Board of Trustees meeting. The DC Board reviewed and passed the Dormitory Corporation Employee Handbook.

Foundation

Executive Director Deanna Ferro-Aurience reported that the Faculty/Staff Campaign concluded last week raising over \$33,601 with a participation rate of 52%, 15 new donors, and 61 employees increasing their pledges. The Year-End campaign is underway and includes mailings, emails and social media focusing on the 12-Days of Giving theme. She then went on to review the MVCC Foundation KPI report that was shared with the Board which included a breakdown of Foundation funds and scholarships. She further went on to report that the Foundation currently has approximately \$8,552,064 in combined portfolios. She concluded that the Foundation Alumni of Merit Luncheon will be held on January 19.

ACCT/NYCCT

Trustee Tony Colón reported that ACCT is planning for the upcoming National Legislative Summit scheduled for February 4-7 in Washington, DC.

Vice Chair Wendy Waters reported on NYCCT and the shared disappointment among NYCCT around advocacy efforts. She then went on to provide an update on recent NYCCT/NYCCAP advocacy calls with legislative representatives. NYCCT and NYCCAP are working great together and continue their united message to move advocacy efforts forward.

SUNY/NYCCAP

There was no SUNY/NYCCAP report.

7. President's Report

President VanWagoner began by recognizing Norma Chrisman for all her work to launch the MVCC Giving Tree to benefit our C3 students and their families during the holiday season.

He then asked Senate Chair Christine Miller for the Senate report.

College Senate

Senate Chair Christine Miller began by providing an update on the process and preliminary findings of the College Senate Taskforce on Committees and Councils. A special meeting of the College Senate is scheduled for January 16 to review and vote on the taskforce's recommendations.

The Board commented that they are happy to see the taskforce engaged Student Congress officers and students as part of the taskforce's review process to seek the student perspective and needs on the governance structure.

President VanWagoner continued with his report and reviewed the KPI data point *MVCC is committed to student success through career pathways* noting the two indicators as provided in the Board's prep materials: 1. Percentage of graduates employed in their field of study; and 2. Average graduate earnings post-graduation.

8. Vice President Report: Academic Affairs Spotlight: Dean of Athletics, Dominic DiMaggio

The Board had no questions on the written reports from the Vice Presidents. Dean of Athletics, Dominic DiMaggio, presented an Athletics Program Overview to the Board. Dean DiMaggio highlighted the duties and functions of Athletic Coaches and their dual responsibilities that extend beyond coaching; MVCC's athlete demographics and student success rate; Athletic future priorities; and ways the School of Athletics is looking to improve facilities and recruitment.

9. Discussion Item: Campus Lockdown Review

Building off the Facilities Campus Safety Committee meeting, the Board was walked through the timeline of the Campus Lockdown events and communications. The Board discussed lessons learned and what the College can do better in the future as well as build upon post incident communications to the College community, students, and local news outlets.

10. Consent Agenda

- Attachment a.* Minutes of November 20, 2023 Board of Trustees Meeting
- Attachment b.* Treasurer's Report
- Attachment c.* Amend Staffing Plan: Kelly McFerren, Technical Assistant - Registrars
- Attachment d.* Hillary Forbes, Instructor – Human Services
- Attachment e.* Kelly Reilly, Instructor – Health Information Technology
- Attachment f.* Kayla Cowan, Instructor – Life Sciences/Biology
- Attachment g.* Collective Bargaining Memorandum of Agreement – United Public Services Employees Union (UPSEU) – White Collar Unit

Motion to accept Consent Agenda Items 10a-10g was made by Trustee Elaine Falvo and seconded by Vice Chair Wendy Waters. Unanimously approved.

Motion for an executive session with no further action to discuss contracts was made by Trustee William S. Calli and seconded by Trustee Tony Colón. Unanimously approved.

The Board of Trustees entered into executive session at 5:42 p.m.
The meeting reconvened at 5:48 p.m.

11. Adjournment

Motion was made by Trustee Camille Kahler and seconded by Trustee Tony Colón to adjourn the meeting at 5:49 p.m. Unanimously approved.