

**MOHAWK VALLEY COMMUNITY COLLEGE
UTICA AND ROME, NEW YORK**

1. Call to Order

The meeting of the Mohawk Valley Community College Board of Trustees held in the Board Room, Payne Hall, Mohawk Valley Community College, Utica, New York was called to order at 4:03 p.m. by Chair Calli on Monday, August 21, 2017.

Members Present

Dylan Bennett
William S. Calli, Jr.
Elaine Falvo
Camille Kahler
David Mathis
Mary Malone McCarthy
John Stetson

Member Excused

Tony Colón
Frank Dubeck, Jr.

2. Chair's Report

Chair Calli began by thanking the Trustees who participated in the Board retreat. He also stated there would be a need for an executive session at the end of the meeting. Chair Calli then asked for the Treasurer's report.

3. Treasurer's Report

Vice President Squires reported the revenue category remains in good shape with only one more month of reporting before the close of the fiscal year. He said spring tuition revenue is still exceeding budgeted levels by approximately one-quarter of 1%, which is far better than the recent past. Also, the significantly higher chargeback fee and out-of-state tuition revenues continue to help offset any other lower-than-budgeted revenue categories for the year. The overall percent for expenditures under budget continues to shrink as it always does this time of year when summer spending starts to catch up with budgeted amounts. However, this category is still 3.5% under budget as of the end of July. Vice President Squires went on to report the first de-registration date for students is Thursday, August 24th. The college will use the process that was instituted last August giving de-registered students more time (seven days) to pay and re-register instead of having to do this within one business day after the deadline. The SUNY Budget Report for 2017-18 has been completed and submitted to SUNY as of last week and includes our approved Tuition and Fee schedule for 2017-18. After being reviewed by SUNY Administration, it will be forwarded on with the budget reports from all of the other SUNY community colleges for approval by the SUNY Board of Trustees at their September meeting. Vice President Squires concluded his report by sharing his regrets for not being able to attend the Board retreat last week. He said that Controller, Brian Molinaro provided him with an update and that as indicated during the retreat, D'Arcangelo has been contacted about the college's decision to extend the contract to perform the college's audit for one more year (the year ending August 31, 2017). A Request for Proposals (RFP) will be issued at the conclusion of the next cycle for audit services for the next five years.

4. Committee Reports

Nominating Committee

Committee Chair, Elaine Falvo reported on the nominating committee's earlier meeting and proposed following slate for the MVCC Board of Trustees, effective September 2017 through August 2018:

President, Randall J. VanWagoner

Chair, William S. Calli, Jr.

Vice Chair, Camille Kahler

Secretary, Jill Z. Heintz

Treasurer, Tom Squires

She also reported on the slate for the Dormitory Corporation who met just prior to the Board meeting:

President, Randall J. VanWagoner

Chair, Elaine Falvo

Vice Chair, John Stetson

Secretary, Dennis Gibbons

Treasurer, Lynn Breen

Assistant Secretary, Stephanie Reynolds

Assistant Treasurer, Tom Squires

David Mathis moved to accept the committee's recommendation. Camille Kahler seconded the motion. Unanimously approved.

Chair Calli added his appreciation to serve for a third year in the role of Chair.

Dormitory Corporation

Dormitory Corporation Chair, Elaine Falvo reported on their meeting that took place just prior to the Board meeting where they were able to tour the progress of the dorm work that occurred over the summer. The Board is very pleased with the work and on their behalf, she thanked Vice President Reynolds and Associate Dean of Student and Residence Life, Dennis Gibbons and their teams for their efforts in the project.

Student Trustee Report

Student Trustee, Dylan Bennett had no report as the semester will not begin until after Labor Day.

5. President's Report

President VanWagoner began by (also) thanking the Board for their enthusiastic engagement in last week's retreat. He shared that Secretary to the Board, Jill Heintz completed her Master's over the summer. He then went on to report the \$1.1 million Youthbuild grant has been renewed for three years. President VanWagoner was also pleased to share the Board has been selected by the national Phi Theta Kappa (PTK) Honor Society to be the recipient of the Hallmark Award for their continuous support of overall student success in addition to the College's PTK chapter and its initiatives. He thanked the facilities and information technology staff for their extraordinary efforts with space renovations and office moves over the summer months. With regard to enrollment, President VanWagoner shared that recent

reports have been trending on the positive side and he remains cautiously optimistic for fall. He attributed the increase to a number of college-wide efforts, including the post-Labor Day start, changes to the advising process, and express enrollment days. Director of Admissions, Dan Ianno provided a brief overview of the new initiative and thanked Marketing for their contributions to the program's success.

President VanWagoner then asked for the College Senate report.

College Senate Report

Alex Haines-Stephan reported the first meeting of the new academic year is scheduled for Tuesday, September 5 and that he will provide a report at the September Board meeting.

Consent Agenda

<i>Attachment a</i>	Minutes of the June 27, 2017 Board of Trustees Meeting
<i>Attachment b</i>	Treasurer's Report
<i>Attachment c</i>	Program Revision (Title): small Unmanned Aerial Systems (sUAS)
<i>Attachment d</i>	Emeritus: Ronald Labuz
<i>Attachment e</i>	Michael Brown, Respiratory Care Instructor in the Department for Health Professions (HLTP)
<i>Attachment f</i>	Amend Staffing Plan: Stephen Cook, Coordinator of the Center for Academic Excellence in Cyber Defense
<i>Attachment g</i>	Scott Eaton, Psychology Instructor in the Department for Social Sciences and Public Services (SSPS)
<i>Attachment h</i>	Carmen Elwell, Librarian
<i>Attachment i</i>	Brandon Horender, Project Coordinator - Dual Credit
<i>Attachment j</i>	Stacy Kenyon, Financial Systems Accountant
<i>Attachment k</i>	Amend Staffing Plan: Robin Saxe, Community Resource Specialist - C ³
<i>Attachment l</i>	Michael Sisti, Civil Engineering Technology Instructor in the Department for Physical Sciences, Engineering and Applied Technologies (PSAT)
<i>Attachment m</i>	Justin Johnson, Completion Coach
<i>Attachment n</i>	Rosa Portorreal, Completion Coach

Chair Calli asked for a motion on the consent agenda. Motion was made by Elaine Falvo and seconded by John Stetson to approve items 7a-n. Unanimously approved.

6. Program Update

Director of the MVCC thINCubator, Ryan Miller provided an update on the activity and progress at thINCubator.

Motion was made by Camille Kahler and seconded by David Mathis to enter into executive session with no further action at 4:58 p.m. Unanimously approved.

The meeting reconvened at 6:07 p.m.

7. Adjournment

Motion was made by John Stetson and seconded by Camille Kahler to adjourn the meeting at 6:08 p.m. Unanimously approved.