

MVCC College Senate Meeting

Tuesday, October 3, 2023

2:30pm WH255

Attendance

Present: E. Brindisi, E. Bush, K. Cordary, S. Crocker, S. Cummings, S. Dar, H. Doty, N. Evanoff, M. Faitell, S. Frisbee, R. Golden, R. Huyck, J. Ireland, M. Kuczynski, S. McCall, S. McGovern, S. McManus, K. McNamara, A. Miller, C. Miller, R. Miller, A. Nolan, M. Parry, A. Roy–Small, A. Sandstrom, S. Selden, R. VanWagoner, F. Vellone, J. Wilkie, L. Williams, and R. Wittenberg

Student Senators: J. Kober, Y. Naruse, M. Stevens

Absent/Excused: C. Albrecht, D. Head, C. Hendricks, M. McHarris, S. Silverman, D. Stefanovich, C. VanNamee, and J. Wilcox

Call to Order

C. Miller called the meeting to order at 2:37 pm.

New Business

FCCC Wellness Check Team meets with Senate

J. Steele, W. Johnston, D. Moeckel, J. Snyder

The FCCC Wellness Check Team met with Senators in breakout groups to discuss shared governance at the College. Afterwards, some topics that had been discussed were shared with the whole of Senate and included:

- communication between senators and their constituents
 - how do members of the College find information?
 - what are expectations for how committee work should be shared?
 - minutes should be taken for every committee meeting and everyone should know where they can be found
 - what are expectations about constituency reporting?
 - what body do at-large representatives report back to?
 - protocols for consistent communication should be established
- engagement on committees should be widespread across the College
 - term limits can help new people get involved
 - appreciation for everybody's efforts
 - good systems and welcoming environments are in place
 - students value their involvement on the Senate
 - a common hour would help promote collaboration
- uncertainty about which groups (committees, councils, workgroups) are part of shared governance, and which aren't

The Team also commented on the Senate's work on reviewing the committee charters to determine how we do the same amount of work with fewer people, and recommended documenting everything.

Report & Discussion with Chief Diversity Officer

T. Marshall

T. Marshall shared the Annual Diversity Plan, including the following goals:

1. Prototype student diversity dialogues based on the success of Topic Circles and collaborate with the Office of Student Accessibility and Wellness to engage in difficult discussions
2. Incorporate accessibility and inclusivity professional development training for faculty, staff, and students
3. Develop programming to support black male retention, including a Black Male Professional Symposium in the Fall and a Black Male Student Roundtable in the spring
4. Review student and employee reports of incidents of bias and micro-aggressions
5. Prototype an MVCC Community Hour twice per semester at convenient times

T. Marshall also shared highlights from the 2021–22 and 2022–23 Equity Assessments, which included supervisor training, collaboration with deans, DEI starter workshops, community collaborations, cross-college collaborations, and CITE.*

General Education Committee Charter

M. Barlett

After the College reorganized the academic structure, terms for the General Education Committee members were no longer staggered, so the charter has been updated accordingly. Other charter changes include logistical member updates, adding regularly reviewing the data collected to the second “Does”, and updating the position title for Brandy Gray.

K. Cordary made a motion to approve the changes (S. McManus second). The motion passed unanimously (30, 0, 0).

Student Congress Report

Y. Naruse

Y. Naruse reported that attendance at Student Congress sessions has increased after changes to the attendance policy, with over 30 students now attending. Club Day and Hawk Fest were both successful, with 621 and 440 students participating at the events, respectively. Student Congress has also passed a resolution to increase advertisement and enforcement of the smoke free policy across campus. Lastly, L. Williams, A. Lewis, and J. Mihevc were invited to share the revised class survey and field questions from students. Student Congress supports the new class survey.

Approval of the September Minutes

The minutes from the September 5th meeting were approved (S. Crocker, M. Kuczynski) (27, 0, 0).

* DEI: Diversity, Equity, Inclusion

CITE: Center for Inclusive Teaching Excellence

Chairperson's Report

C. Miller

C. Miller reported that the EIT[†] Ad Hoc Committee (chair: K. DiCastro) recently met, and that the Senate Committees & Councils Task Force (chair: S. Frisbee) has begun their work. C. Miller and S. Dar also attended the FCCC Campus Governance Leaders meeting last week.

President's Report

R. VanWagoner

R. VanWagoner responded to questions and comments on his report (attached), including the registration process for the Core Workshop and congratulations on his Aspen Fellowship.

Vice Presidents' Report

E. Abreu, L. Kahler, T. Squires

C. Miller welcomed E. Abreu to the College and the Senate. The conversation on the Vice Presidents' Report (attached) included updates on the Fashion Design AAS, which was recently approved by the Board of Trustees, and the progress of work for the Dental Hygienist lab and program.

FCCC Report

A. Miller

A. Miller reported that the FCCC Plenary is upcoming and that she will have much to report afterwards, particularly on the topic of transfer. There is also a DEI Conference in November and those interested in attending can contact A. Miller or M. Barlett to obtain funding.

Faculty Caucus Report

S. Dar

S. Dar shared a summary of the September meeting. J. Suriano and R. Craft were in attendance to answer questions about the Academic Advantage Pack and N. Chrisman presented on accessibility features in Bright Space. Beginning next month, the Faculty Journal Club will be added to each agenda.

Open Forum

Members of the College were reminded to register their vehicle for the Faculty/Staff Lot.

There was an issue with textbook access codes for students who opted out of the Academic Advantage Pack. All students were registered with access codes initially, but those who opted out of the Academic Advantage Pack lost their registration. It was a challenge to get students back into the publisher's course and students wound up paying more for the access code than if they had known the initial code was temporary.

Recently the College closed due to a water main break. L. Kahler will be in touch with the deans to determine how Wednesday labs can be made up.

[†] Electronic Information & Technology

Adjournment

The meeting was adjourned at 4:08pm.

Next Meetings & Routing Sheet Information

The Next Regular Senate Meeting will be: **Tuesday, November 7th at 2:30 PM via Zoom.**

The next Senate Advisory Routing Sheet for applicable Agenda item proposals is **due: Tuesday, October 24th.**

The next Senate Advisory Meeting will be **Tuesday, October 31st 2:30 PM via Teams.**

Respectfully submitted,
Anna Radlowski

**President’s Report to College Senate
October 3, 2023
Mohawk Valley Community College**

Core Workshop: The Multi-Generational Workplace

My latest blog post references an interesting Strategic Horizon Network program this past June that greatly informs the work of developing our core workshop later this fall. The core workshop this year will focus on the multi-generational workforce. A small design team has been formed to develop the content for a workshop that all full-time employees will experience. I anticipate that it will be along the shorter end of things – somewhere between 60 and 90 minutes.

Aspen Fellowship for Experienced Presidents

I recently was accepted as one of 25 participants in the Aspen Institute’s first-ever year-long Fellowship for Experienced Presidents. As I mentioned at Fall Opening, I feel like I’m starting my third presidency here at MVCC. The Fellowship seemed like an opportunity for me to consider what I need to unlearn to learn what I need to for leading in the years to come. From I’ve learned in the onboarding process is that the content is likely going to be much more than a simple curriculum to sharpen my own leadership development. While that is likely, I fully anticipate the experience to expose issues and challenges related to the post-graduate outcomes of our students, as the Aspen Institute is focused on those with what they’re calling “Community College 3.0” with 1.0 being accessibility and 2.0 being student success. I don’t know exactly where it all may go, but I will be sure to engage Cabinet, Senate, and others in the work as it becomes clearer.

KPI: “MVCC has adequate resources to fulfill its mission.”

The KPI to assess the extent to which MVCC has adequate resources to fulfill its mission is measured by an analysis of our fund balance, cost per/FTE, and the comparison of our annual budget to our actual expenditures. While fund balance was running below the mandated 5% of our total operating budget prior to the infusion of Federal stimulus dollars during the pandemic, it looks like our preliminary, unaudited numbers for the 2022-23 fiscal year that ended 8/31/23 will end up around that 5% threshold. We have consistently been in the lowest five of thirty SUNY community colleges over the past five years when ranking colleges by cost per FTE (total budget divided by total credit FTE). While we are indeed efficient, our ranking is likely influenced by the fact that we have the third largest non-credit operation and have a more robust grant operation than most of our peers. The third measure shows that we typically spend around 97% of our budgeted dollars and had a swing below and above the norm during the pandemic.

	FY2018	FY2019	FY2020	FY21	FY22	FY23*
Fund Balance	\$1,710,220	\$2,226,278	\$2,602,231	\$7,604,223	\$2,465,080	\$2,717,191
Percent of Operating	3.3%	4.3%	5.2%	14.5%	4.7%	5.0%
	FY2018	FY2019	FY2020	FY21	FY22	FY23
Cost Per/FTE	\$9,969	\$10,168	\$10,314	\$9,870	\$11,008	Not yet
SUNY CC Ranking	25	28	28	30	27	available
	FY2019	FY2020	FY2021	FY2022	FY2023	
Percent Budget to	96%	97.60%	90.70%	102%	97.2%	

Actual

Vice Presidents' Senate Report
September 26, 2023

- *The MVCC Board of Trustees Approved the following curricular items at their 9/18/23 Meeting and will be moved forward for SUNY and/or State Ed. Action;*

Microcredentials: Early Childhood Education and Childhood Ed Phase 1 and Phase 2

Early Childhood Education

The **fifteen-credit pathway in Early Childhood Education** is designed for those in fields such as early childhood education, childcare, child development and human services who want to pursue or maintain initial employment in early childhood settings. All courses are required in the Childhood Education AS Degree Program (Utica University Transfer)

Childhood Education

The **Phase 1 and Phase 2- Childhood Education** pathways consist of a sequence of courses designed to create a pathway for current and future teaching assistants to develop the skills and knowledge necessary to advance across the three teaching assistant levels designated by New York State. All courses are required in the Childhood Education Oneonta AS Degree Program.

Fashion Design AAS

Proposed Program: This program provides the skills and knowledge required for fashion designers to communicate effectively in a visual and verbal format; to prepare students to use creative methodology to solve visual problems; to provide advance knowledge of arts through diverse global, cultural, and historical perspectives; to utilize industry software and technologies to create fashion design; and to prepare students for a career as a fashion designer. Graduates will be prepared to enter the fields of fashion design, apparel, pattern making, or fashion illustration.

- The College launched its inaugural cohort of Direct Support Professional (DSP) microcredential students in partnership with Upstate Caring Partners (UCP) and The Arc Oneida-Lewis Chapter. All tuition, fees and books are being financially supported by the Office of People with Developmental Disabilities (OPWDD). The first cohort includes 21- students and a second cohort is expected to launch in early October.
[\(https://www.upstatecp.org/opwdd-commissioner-and-mvcc-president-announce-direct-support-microcredential-program/\)](https://www.upstatecp.org/opwdd-commissioner-and-mvcc-president-announce-direct-support-microcredential-program/)
- CCED in partnership with SUNY Apprenticeship and MACNY have trained two cohorts of women for careers in advanced manufacturing in a program coined, “Real Life Rosies”. The graduation for these women was celebrated in an event on campus that was attended by the SUNY Chancellor as well as NYS Department of Labor Commissioner Roberta Reardon and Empire State Development President, CEO and

Commissioner Hope Knight. <https://www.governor.ny.gov/news/ahead-national-workforce-development-month-governor-hochul-celebrates-new-yorks-first-ever#:~:text=Real%20Life%20Rosies%20focuses%20on,of%20them%20newly%20arrived%20Ukrainians.>

- Five new students have been added to the Non-Academic Appeals Committee. Faculty, staff, and student committee members have received training to address both ADA and Title IX appeal cases. The Committee continues to be led by the excellent efforts of Assistant Professor Aaron Lewis.
- Employees can purchase meal plans for use in the Hawk's Nest dining hall or the Snack Bar in the ACC Commons. The cost is 20 meals for \$140 (\$7 per meal) or 40 meals for \$240 (\$6 per meal). The meal credits do not expire and payroll deduction is available. See the attached brochure for more information.
- Friendly reminder that MVCC is a tobacco free campus, including vaping. Board policy 5008 Smoking (approved 3.19.12, revised 4.20.15) reads: Smoking and all tobacco and tobacco-related products are prohibited on all College premises, which are defined as all buildings, facilities, and grounds owned, used, leased, operated, controlled or otherwise supervised by the College. Up-to-date procedures for the tobacco policy – effective August 15, 2016.

We have seen an uptick in folks on campus smoking, vaping or using tobacco-related products and want to gently remind people about the policy.

Respectfully Submitted,

Esmilda Abreu
Tom Squires
Lew Kahler