

2009-2010 Financial Aid Electronic Application

Federal PIN Number:

Your Federal PIN number substitutes as your signature when filing your FAFSA online. If you are a dependent student, your parent(s) or guardian(s) must also sign your FAFSA Application (either using their PIN number or by signing a signature page). If you already have a PIN number, you may fill out a 2009-2010 FAFSA Renewal Form, which has saved data from your previous FAFSA Applications (you will need to update the tax information using your 2008 tax returns.)

NOTE: If you do not have a PIN number, you may still fill out a 2009-2010 FAFSA, merely print a signature page and send it in to the processing center. To apply for your Federal PIN number, go to www.pin.ed.gov.

Filing your FAFSA Electronically:

- Go to www.fafsa.ed.gov
- Select the link to “Fill out a FAFSA” and choose the 2009-2010 FAFSA option.
- The next question will be whether you want to sign the application with your PIN number. Be sure to say NO if you do not have a PIN.
- Complete the application using your 2008 tax information. Those students who are considered dependents must include the information of their parent(s) or guardian(s).
- After filling out all tax information on your FAFSA, it will ask for the Federal School Code of the college you wish to attend. MVCC’s Federal School Code is 002871. You are not done yet, continue on with the FAFSA Application.
- Step 6 of the process asks if you would like to print a copy of your answers for your own keeping (**it is a good idea to do so**). Hit “NEXT” when printing is complete.
- Step 7 asks how you wish to sign your application. If you have a PIN, you may sign electronically. If you do not have a PIN, print a Signature Page.
IMPORTANT: You are still not finished with your electronic FAFSA application. After printing the signature page, you must hit “NEXT” and continue the process.
- At step 8, you must hit the button that says: “Submit My FAFSA Now.”
- The next page that appears is the confirmation page. This page is extremely important to the financial aid process. If you do not see a confirmation page, you have not submitted your FAFSA Application. **PRINT THE CONFIRMATION PAGE**, and bring it in to your friendly financial aid staff.

You have now filed your FAFSA electronically. You may follow the link for New York State residents and fill out an application for the Tuition Assistance Program (TAP). If you do not, the HESC will send an Express TAP Application (ETA) to you by mail. You must return the application even if no changes need to be made to the information on it.